



## SOCORRO INDEPENDENT SCHOOL DISTRICT

Department of Human Resources

### JOB DESCRIPTION

**Job Title:** Licensed Specialist in School Psychology      **Salary Block:** 106

**Reports To:** Director of Special Education      **Terms of Employment:** 187-226 Days

**Exemption Status:** Exempt

#### Primary Purpose:

The primary purpose of this position is to provide psychological services and expertise to special education students in the district.

#### Qualifications:

##### Education/Certification:

- Master's Degree in Psychology, Educational Psychology or School Psychology
- Valid Driver's License
- Certificate from the Texas State Board of Examiners of Psychologists as Licensed Specialist in School Psychology (LSSP)

##### Special Knowledge/Skills:

- Demonstrate ability in working with other administrators, teachers' students and parents
- Demonstrate knowledge of Autism evaluation (preferred)
- Bilingual in English and Spanish (preferred)

##### Experience:

- Two years of educational experience

#### Major Responsibilities and Duties:

1. Conducts extensive psychological evaluations (Autism/Emotional Disturbance) and counseling assessments of referred students according to federal and state guidelines.
2. Interprets diagnoses to school personnel, other concerned professionals, parents and the student as permitted by confidentiality laws and Board policy.
3. Assists the Admission, Review and Dismissal Committee in the development of an Individualized Educational Plan (IEP) for special education students.
4. Provides recommendations for Behavior Intervention Plans (BIPs) and Functional Behavioral Assessments (FBAs) which enhances instructional goals and consults with appropriate staff members to ensure the successful implementation of the BIPs.
5. Conducts individual or group therapy and/or parent/family consultation for special education students requiring counseling as and/or parent/family consultation in accordance with the ARD/IEP Committee Report.
6. Serves as a resource person concerning disabilities for administrators, teacher and other school personnel.
7. Conducts and participates in in-service training programs.
8. Attends scheduled staff meetings and committee meetings as needed.
9. Keeps abreast of new developments in the field of counseling and psychology and current assessment techniques for children and adolescents.
10. Stays abreast of current legislative and legal information related to special education assessment, placement, related services and implementation.

ADOPTED: 7-19-94

AMENDED: 9-15-98, 10-10-00, 11-6-03, 6-7-05, 6-14-05, 8-31-09, 8-24-10,  
10-5-16, 8-29-17, 10-23-17, 08-01-18, 5-19-2020

## Licensed Specialist in School Psychology

11. Adheres to TEA guidelines and ethical standards noted by the Texas State Board of Examiners of Psychologists.
12. Maintains appropriate records as required by federal and state law and district policy.
13. Cooperates with personnel of community health and social welfare agencies.
14. Acts as a liaison between the school and the juvenile court when necessary.
15. Monitors assessment materials to ensure adequate supplies.
16. Upholds and adheres to safety rules and policies of the SISD safety program.
17. Supports the goals and objectives of the school district and follows all district policies.
18. Demonstrates the ability to attend work on a regular and routine basis to avoid disruption to district operations.
19. Demonstrates a high level of independent, ethical and professional conduct.
20. Performs any other duties as assigned by the appropriate supervisor.
21. Provides optimal customer service to all students, employees, parents, community members and any other stakeholders of the district.

### **Mental Demands/Physical Demands/Environmental Factors:**

**Mental Demands:** Ability to communicate effectively (verbal and written); ability to instruct; maintain emotional control under stress.

**Physical Demands/Environmental Factors:** Frequent district-wide travel; occasional prolonged and irregular hours.

*This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.*

**Evaluation:** Performance of this job will be evaluated in accordance with the provisions of Board policy.

---

Employee Name (please print)

---

Signature

---

Date

Socorro Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs). For additional information regarding Socorro Independent School District's policy of nondiscrimination contact the Chief of Human Resources Officer: (915) 937-0201, 12440 Rojas Dr., El Paso, TX 79928.

ADOPTED: 7-19-94

AMENDED: 9-15-98, 10-10-00, 11-6-03, 6-7-05, 6-14-05, 8-31-09, 8-24-10,  
10-5-16, 08-29-17, 10-23-17, 08-01-18 , 5-19-2020