



SOCORRO INDEPENDENT SCHOOL DISTRICT

Department of Human Resources

JOB DESCRIPTION

Job Title: Lifeguard

Salary Block: 401

Reports To: Director of Athletics

Terms of Employment: 239 Days

Exemption Status: Non-Exempt

Primary Purpose:

The primary purpose of this position is to promote water safety in the district's swimming pool and to keep all swimmers safe and out of danger.

Qualifications:

Education/Certification:

- High school diploma/equivalent or higher, or in progress
- Minimum of sixteen (16) years of age
- Current CPR, First Aid and Lifeguard certification

Special Knowledge/Skills:

- Demonstrates ability to effectively communicate with district staff and general public

Experience:

- Lifeguard experience preferred

Major Responsibilities and Duties:

1. Assumes responsibility for the safety of all persons swimming and using the facility with emphasis on prevention of accidents and injuries.
2. Gives aid to those in distress and administers first aid in the prescribed fashion.
3. Maintains order in the pool facility and is aware of and enforces established rules.
4. Assumes responsibility to correct any unsafe action, improper conduct, rule violations, and takes disciplinary action, if necessary.
5. Takes chemical readings and initiates prescribed corrective action.
6. Accurately completes and submits necessary forms, time cards, etc. in a timely manner.
7. Participates with other lifeguards in guard rotation.
8. Performs office room duties, including checking for proper swim suits, valid ID, age limitations, receiving and returning clothing and lost and found articles.
9. Completes maintenance tasks or pool operation procedures as assigned by the appropriate supervisor.
10. Assumes responsibility for cleanliness in the pool area and any other area as assigned.
11. Participates in staff meetings and training sessions.
12. Follows the guidelines set forth in the Aquatics Center handbook.
13. Maintains current certification in ARC Life guarding, basic First Aid and CPR.
14. Upholds and adheres to safety rules and policies of the SISD safety program.
15. Supports the goals and objectives of the school district and follows all district policies.
16. Demonstrates the ability to attend work on a regular and routine basis to avoid disruption to district operations.
17. Performs any other duties as may be assigned by the appropriate supervisor.
18. Provides optimal customer service to all students, employees, parents, community members and any other stakeholders of the district.

Lifeguard

Mental Demands/Physical Demands/Environmental Factors:

Mental Demands: Reading; ability to communicate effectively (verbal and written); maintain emotional control under stress.

Physical Demands/Environmental Factors: Continual walking, standing, stooping, bending and reaching; work outside and inside; work around equipment with the moving parts; exposure to dampness and humidity; exposure to slippery or uneven walking surfaces; exposure to toxic chemicals and materials, shift work.

This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of Board policy.

Employee Name (please print)

Signature

Date

Socorro Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs). For additional information regarding Socorro Independent School District's policy of nondiscrimination contact the Chief of Human Resources: (915) 937-0201, 12440 Rojas Dr., El Paso, TX 79928.