



SOCORRO INDEPENDENT SCHOOL DISTRICT

Department of Human Resources

JOB DESCRIPTION

Job Title: Electrician I

Pay Grade: 405

Reports To: Electrician II or Assigned Supervisor

Terms of Employment: 239 Days

Exemption Status: Non-Exempt

Primary Purpose:

The primary purpose of this position is to provide the district with the support in the area of electricity as provided by an electrician.

Qualifications:

Education/Certification/Requirements:

- High school diploma/equivalent or higher
- Valid Texas Operator's License

Special Knowledge/Skills:

- Physically able to lift 20 - 100 pounds
- Demonstrate ability to effectively communicate with district employees

Experience:

- Own hand tools normally required of the trade.
- Minimum of 1 year experience in electrical maintenance, repair and new installation

Major Responsibilities and Duties:

1. Performs routine, preventive, and emergency maintenance to electrical motors, wiring, switches, and lights.
2. Maintains the inventory of district owned-tools, equipment and supplies.
3. Examines district-owned facilities on a regular basis for purposes of preventive maintenance.
4. Is responsible for a vehicle inventory, materials, and tools.
5. Is punctual and dependable on the job.
6. Works cooperatively with fellow employees and campus staff.
7. Be adaptable to work a shift schedule and/or hours other than regularly assigned.
8. Upholds and adheres to safety rules and policies of the SISD safety program.
9. Supports the goals and objectives of the school district and follows all district policies.
10. Demonstrates the ability to attend work on a regular and routine basis to avoid disruption to district operations.
11. Performs any other duties as assigned by appropriate supervisor.
12. Provides optimal customer service to all students, employees, parents, community members and any other stakeholders of the district.

Mental Demands/Physical Demands/Environmental Factors:

ADOPTED: 3-5-90

AMENDED: 11-6-90, 3-2-93, 8-24-95, 1-10-14, 10-5-16, 9-6-2017, 10-23-17, 9-25-19, 07-21-26

Electrician I

Mental Demands: Reading; ability to communicate effectively (verbal and written).

Physical Demands/Environmental Factors: Moderate walking, standing, and/or climbing; lifting and carrying; stooping, bending, kneeling, reaching. Work outside and inside; work around moving objects; work on ladders and scaffolding. Ability to operate a motor vehicle. Shift work.

This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of Board policy.

Employee Name (please print)

Signature

Date

Socorro Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs). For additional information regarding Socorro Independent School District's policy of nondiscrimination contact, the Chief of Human Resources: (915) 937-0201, 12440 Rojas Dr., El Paso, TX 79928.

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