



SOCORRO INDEPENDENT SCHOOL DISTRICT

Department of Human Resources

JOB DESCRIPTION

Job Title: Temporary Crossing Guard

Pay Grade: Temporary

Reports To: Designated Campus Administrator

Terms of Employment: Student
Calendar

Exemption Status: Non-Exempt

Primary Purpose:

The primary duty of this position is to provide safety for students by helping them cross the streets to and from school.

Qualifications:

Education/Certification:

- High school diploma/equivalent or higher preferred

Special Knowledge/Skills:

- Demonstrate knowledge of standard safety procedures used in protecting and crossing students at congested intersections
- Demonstrate ability to effectively communicate with district employees, parents, and students

Major Responsibilities and Duties:

1. Reports promptly and reliably to duty areas.
2. Safely crosses school age children in compliance with local, county and state regulations.
3. Allows traffic to flow as smoothly as possible and stop only for short periods of time.
4. Utilizes all safety devices and equipment issued to crossing guards.
5. Reports license numbers of vehicles to the security coordinator when such vehicles violate speed or other traffic regulations which endanger the safety of school children.
6. Adheres to the recommendations of local law enforcement officers pertaining to the stopping and passing of traffic.
7. Reports students refusing to use crosswalks to the building principal.
8. Reports all misconduct of students to the building principal.
9. Upholds and adheres to safety rules and policies of the SISD safety program.
10. Supports the goals and objectives of the school district and follows all district policies.
11. Demonstrates the ability to attend work on a regular and routine basis to avoid disruption to district operations.
12. Performs any other duties as assigned by the appropriate supervisor.
13. Provides optimal customer service to all students, employees, parents, community members and any other stakeholders of the district.

Mental Demands/ Physical Demands/Environmental Factors:

Mental Demands: Reading; ability to communicate effectively (verbal); maintain emotional control under stress.

ADOPTED: 3-5-85

AMENDED: 3-4-86, 2-5-91, 3-2-93, 8-9-06, 8-10-06, 12-10-12, 7-8-14,
10-5-16, 10-23-17, 9-25-19

Temporary Crossing Guard

Physical Demands/Environmental Factors: Walking, standing, lifting, and carrying; work outside; exposure to hot and cold temperatures; slippery or uneven walking surfaces; work alone.

This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of board policy.

Employee Name (please print)

Signature

Date

Socorro Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs). For additional information regarding Socorro Independent School District's policy of nondiscrimination contact the Chief of Human Resources: (915) 937-0201, 12440 Rojas Dr., El Paso, TX 79928.

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