



SOCORRO INDEPENDENT SCHOOL DISTRICT

Department of Human Resources

JOB DESCRIPTION

Job Title: Child Nutrition Services Worker I

Salary Block: 402

Reports To: Child Nutrition Services Manager/Designee

Terms of Employment: 187 Days

Exemption Status: Non-Exempt

Primary Purpose:

The primary purpose of this position is to assist the cafeteria staff in providing customer service and helping in the coordination of food preparation for the child nutrition services.

Qualifications:

Education/Certification:

- High school diploma/equivalent or higher preferred
- Valid Food Handler's Card
- Professional Standard Hours (6 hours) or receive them within 6 months of hire date.

Special Knowledge/Skills:

- Ability to follow oral and written instructions
- Physically able to lift 50 pounds
- Demonstrate ability to effectively communicate with district employee

Major Responsibilities and Duties:

1. Assists with the preparation of daily menu items as assigned.
2. Follows instructions regarding portioning, garnishing, and serving meals.
3. Operates food service equipment following safety standards set forth by district procedures and reports any malfunctions to immediate supervisor.
4. Greets all visitors and customers courteously.
5. Assists with kitchen and cafeteria daily cleaning as assigned.
6. Follows sanitation standards set forth by City/County Health Department and district.
7. Upholds and adheres to safety rules and policies of the SISD safety program.
8. Supports the goals and objectives of the school district and follows all district policies.
9. Demonstrates the ability to attend work on a regular and routine basis to avoid disruption to district operations.
10. Performs any other duties assigned by the appropriate supervisor.
11. Provides optimal customer service to all students, employees, parents, community members and any other stakeholders of the district.

Mental Demands/Physical Demands/Environmental Factors:

Mental Demands: Understands verbal instructions; reading; maintain emotional control under stress.

Physical Demands/Environmental Factors: Continual standing, walking, pushing, and pulling; frequent stooping, bending, kneeling, and climbing (ladder), moderate lifting and carrying; moderate exposure to extreme hot and/or cold temperatures.

Child Nutrition Services Worker I

This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of Board policy.

Employee Name (please print)

Signature

Date

Socorro Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs). For additional information regarding Socorro Independent School District's policy of nondiscrimination contact the Chief of Human Resources Officer: (915) 937-0201, 12440 Rojas Dr., El Paso, TX 79928.

ADOPTED: 8-7-90 AMENDED: 9-1-92, 3-2-93, 3-1-01, 2-26-04, 12-10-12, 6-21-16, 7-11-16, 10-5-16, 10-23-17, 9-25-19, 10-22-2021