SOCORRO INDEPENDENT SCHOOL DISTRICT
Department of Human Resources

JOB DESCRIPTION

Job Title: Athletic Trainer Services  
Salary Block: Teacher Salary Scale

Reports To: Principal  
Terms of Employment: 187 Days

Exemption Status: Exempt

Primary Purpose:
The primary duties of this employee are to plan, coordinate, and supervise all components of athletic training program for student athletes. Also works under the direction of the team physician to carry out activities in the following areas: prevention, evaluation, emergency treatment, physical reconditioning, and rehabilitation of injuries.

Qualifications:

Education/Certification/Requirements:
- Bachelor’s Degree
- Valid license from Texas Advisory Board of Athletic Trainers

Knowledge/Skills:
- Ability to provide injury prevention and rehabilitation services
- Ability to provide emergency care
- Knowledge of therapeutic modalities and ability to apply appropriate treatment to treat student athletic injuries
- Ability to instruct and supervise student athletes and assistants
- Excellent organizational, communication, and interpersonal skills

Experience:
- One (1) year experience as an athletic trainer or as an intern

Major Responsibilities and Duties:
1. Plans and implements a comprehensive athletic injury and illness prevention program for student athletes.
2. Attends practice sessions and athletic contests as assigned by the principal or designee.
3. Provides and coordinates adequate home and away athletic training event coverage and services to secondary schools’ athletic teams.
4. Establishes and maintains effective communication with students, parents, medical and paramedical personnel, coaches, and other staff.
5. Provides physical conditioning training to student athletes.
6. Provides the school nurse with pertinent injury information.
7. Fits injured athletes with specialized equipment and oversees its use.
8. Prepares athletes for games and practices by conducting evaluations and using tape, wraps, splints, braces, and other protective devices as needed.
9. Responds to emergencies and makes quick, independent judgments about how to deal with injuries.
10. Identifies acute injuries and provides first-aid triage, including assessing injuries, deciding whether an athlete should seek further medical attention, and/or whether an athlete should discontinue participation in the athletic event.
11. Establishes specific procedures to be carried out by a coach or student trainer in the event of a medical...
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12. Detects and resolves environmental risks to athletes.

Rehabilitation/Reconditioning
13. Refers athletes to the appropriate outside medical professional when the injury is beyond the scope of the trainer’s capabilities.
14. Plans and puts in place a comprehensive rehabilitation and reconditioning program for injuries and illnesses sustained by student athletes.
15. Provides injured athletes with specific treatments prescribed by a referring physician.
16. Determines therapeutic goals and objectives for individual athletes.
17. Applies therapeutic modalities and instructs athletes on proper use of exercise equipment.
18. Evaluates and records rehabilitation progress of athletes; develops criteria for progression of rehabilitative activities and return to practice and competition.
19. Follows professional, ethical, and legal parameters regarding use of drugs and therapeutic agents for treatment and rehabilitation of injured athletes.

Administration
20. Coordinates scheduling of athletic physical examinations and screening.
21. Selects, trains, and supervises student assistants.
22. Compiles, maintains, and files all physical and computerized reports, records, and other documents including medical, legal, and insurance, accident, and treatment records as required.
23. Maintains an inventory of training supplies and equipment; requisitions additional supplies as needed.
24. Assists in the processing of “school-purchased” insurance claims.
25. Maintains a clean and healthy environment within the athletic training room.
26. Maintains, updates, and organizes inventory of athletic training equipment and supplies.
27. Prepares and processes the yearly athletic training supplies bid.
28. Routinely inspects, cares for, and maintains athletic training and medical equipment for practice and event use.
29. Reports unsafe equipment, conditions, facilities, and practices to the school administration.
30. Upholds and adheres to safety rules and policies of the SISD safety program.
31. Supports the goals and objectives of the school district and follows all district policies.
32. Performs any other duties as assigned by appropriate supervisor.
33. Demonstrates the ability to attend work on a regular and routine basis to avoid disruption to district operations.
34. Provides optimal customer service to all students, employees, parents, community members and any other stakeholders of the district.

Mental Demands/Physical Demands/Environmental Factors:

Mental Demands: Maintains emotional control under stress; continual walking and standing; moderate lifting and carrying; stooping, bending, kneeling, and reaching; Works outside (exposure to sun, heat, cold, and inclement weather); exposure to biological hazards, bacteria, and communicable disease.

Physical Demands/Environmental Factors: Frequent district-wide and state-wide travel; frequent prolonged and irregular hours

This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of Board policy.

ADOPTED: 9-14-11
AMENDED: 9-14-11, 5-28-13, 10-5-16, 10-23-17
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____________________________________
Employee Name (please print)

____________________________________  __________________________________
Signature                                  Date

Socorro Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs). For additional information regarding Socorro Independent School District’s policy of nondiscrimination contact: (915) 937-0201, 12440 Rojas Dr., El Paso, TX 79928.

ADOPTED: 9-14-11   AMENDED: 9-14-11, 5-28-13, 10-5-16, 10-23-17